

<b>W̱SÁNEĆ SCHOOL BOARD</b> 	<b>JOB DESCRIPTION</b>  <b>Job No. 8</b>
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POSITION	Teacher 4/4.5/5/5.5 & 6
CLASSIFICATION	
DEPARTMENT	ŁÁU, W̱ELNEW Tribal School W̱SÁNEĆ Leadership Secondary Saanich Adult Education Centre
SALARY RANGE	

**SUMMARY**

Responsible for teaching students and creating a flexible program and environment favourable to learning and personal growth in accordance with each student’s abilities. Also responsible for developing and integrating knowledge of W̱SÁNEĆ history and Culture and of the four communities the school serves.

**SCOPE**

Works under the direction of the ŁÁU, W̱ELNEW Tribal School/W̱SÁNEĆ Leadership Secondary School Principal or Saanich Adult Education Centre Director and in accordance with the BC curriculum, W̱SÁNEĆ SCHOOL BOARD (WSB) policy and procedures, to provide appropriate instruction and activities to further school and provincial objectives and enhance the personal, social, cultural and educational development of students between kindergarten and grade 9.

**DUTIES**

- Demonstrate leadership by taking responsibility for recognizing and developing potential in our W̱SÁNEĆ school community
- Establish annual, monthly and daily curriculum plans as prescribed by the BC Ministry of Education’s curriculum and WSB
- Integrate W̱SÁNEĆ cultural and learning experiences as well as the SENĆOŦEN language into curriculum
- Use the W̱SÁNEĆ year as a guide to follow historical, seasonal activities and to connect with the environment and promote discussion (particularly, the language teachers)
- Develop and use instructional materials suitable for verbal and/or visual instruction of students with a wide range of mental, physical and emotional maturity
- Undertake instruction and supervisory responsibilities of students
- Establish fair and achievable expectations that value and promote learning
- Establish and maintain standards of student behaviour required to achieve a positive learning environment
- Identify student needs and develop Individual Education Plans as necessary
- Evaluate academic and social growth of students and keep appropriate records
- Exercise flexibility and responsiveness in attending to student’s academic, social and physical needs
- Communicate and advise on safety procedures and rules and monitor for adherence
- Communicate with parents/guardians regarding student behaviour and progress as well as school programs through individual contact, parent teacher conferences and report cards
- Write student progress reports and maintain confidential student progress files and records

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- Promote the involvement of WSÁNEĆ families in the education of their youth and from time to time participate in community events
- Create an interactive learning environment using appropriate technology and resources
- Select and requisition instructional materials and maintain inventory records
- Mentor teacher assistants and support workers
- Perform other related duties as required

#### QUALIFICATIONS

##### Education, Training and Certification

- Valid BC College of Teachers certificate

##### Teacher 4

- BC College of Teachers First Nations Language Teacher Certificate authorized by the WSÁNEĆ School Board Language Authority and specialized training in or knowledge of WSÁNEĆ culture, history and language (For SENĆOŦEN Immersion Language Teachers only)
- Undergraduate degree and/or specialized knowledge keepers with expertise in a specific field facilitated alongside of a certified teacher

##### Teacher 4.5

- Bachelor of Education Degree or equivalent Bachelor's degree (4-year program)
- Language proficiency and completion of the WSENĆOŦENISTW and B ED SENĆOŦEN Program
- Undergraduate degree and completed a Master's Degree without a PDP (6-year program)

##### Teacher 5

- Bachelor of Education Degree or equivalent Bachelor's degree plus (Post-degree Program) PDP (5-year program)

##### Teacher 5.5

- Bachelor of Education Degree or equivalent Bachelor's degree and completion of an Integrated Program

##### Teacher 6

- Master of Education Degree or equivalent and a Graduate degree
- Valid Criminal Record Check
- Some elementary or high school teaching experience preferred

##### Knowledge and Abilities

- Working knowledge of relevant BC Ministry of Education curriculum and instructional techniques
- Teach students with a range of academic, social and emotional needs
- Work independently and collegially, as part of a team
- Plan and organize work load including implementing daily and monthly instructional plans
- Communicate clearly and professionally, verbally and in writing with students, parents and colleagues

Note: Candidates of First Nations ancestry preferred

DATE April 2021